

Minutes of the  
Dodge County Highway Committee Meeting  
November 7, 2013

**CALL TO ORDER:** The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on November 7, 2013, in the Dodge County Highway building.

**ROLL CALL:** The following members were present – Harold Johnson, Randy Grebel, Jeff Berres, and Jeffrey Schmitt. Chester Caine was absent. Commissioner Brian Field, Assistant Commissioner Peter Thompson, and County Board Chairman Russell Kottke were also present. County Administrator Jim Mielke and Jeff Baum of Wisconsin Aviation were present for part of the meeting.

**APPROVAL OF AGENDA:** Motion by Grebel and seconded by Berres to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

**REVIEW MINUTES OF OCTOBER 24, 2013:** Minutes of October 24, 2013, were approved as submitted.

**STAFF REPORTS AND DEPARTMENT CONCERNS:** Current staffing vacancies and employment offers were discussed.

**COMMITTEE REPORTS:** There were no Committee reports.

**PROJECT UPDATES:** The CTH BI (CTH I – STH 26) rehabilitation/repaving project has been completed. This project included fly ash base stabilization, repaving, shouldering, and striping.

A County Aid Bridge program project on South Crystal Lake Road for the Town of Beaver Dam is currently in progress. This project includes a precast concrete box installation.

A new beam guard system and end treatments is being installed at the Pratt Creek bridge on CTH J (CTH K – STH 26).

**CONSIDER AIRPORT FIXED BASE OPERATOR CONTRACT RENEWAL:** Jeff Baum of Wisconsin Aviation reported that due to the current economy and minimal usage of the Dodge County Airport, Wisconsin Aviation is not interested in renewing the current contract. It was agreed that Wisconsin Aviation and Dodge County will extend the negotiation period to March 1, 2014. Wisconsin Aviation will submit comparable airport/FBO examples and proposed new contract provisions.

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**CONSIDER ROUTINE MAINTENANCE AGREEMENT WITH WIDOT:** Field presented a history of routine and discretionary maintenance agreements with the Wisconsin Department of Transportation. Motion by Grebel and seconded by Schmitt to authorize the Commissioner to accept the 2014 Routine Maintenance Agreement contract totaling \$2,146,100.00.

**CONSIDER AND AWARD AIRPORT AG LAND BIDS AND LEASES:** Airport ag land rental bids were presented and reviewed. It was the consensus of the Committee to authorize the Commissioner to contact the bidders and to negotiate contracts in the best interest of Dodge County.

**DISCUSS ATTENDANCE AT WCHA WINTER CONFERENCE:** The supervisors will all attend various workshops offered at the WCHA winter road school on January 13, 14, and 15, 2014.

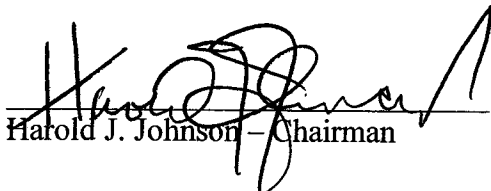
**VOUCHER PAYMENT REVIEW:** Vouchers payment registers were reviewed.

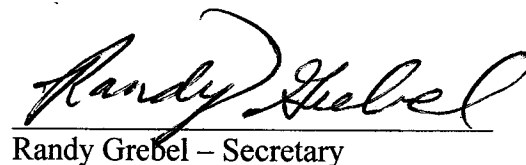
**FUTURE AGENDA ITEMS:** The following items will be added to an upcoming meeting agenda: Airport FBO proposal negotiations, CTH E drainage concerns, and airport drainage concerns.

**NEXT COMMITTEE MEETING:** The next Committee meeting will be at 8:30 a.m. on November 21, 2013, in the Juneau office.

**FIELD REVIEW:** There was no field review.

**ADJOURNMENT:** The meeting adjourned at 10:07 a.m.

  
Harold J. Johnson – Chairman

  
Randy Grebel – Secretary

**Disclaimer:** The above minutes may be approved, amended, or corrected at the next Committee meeting.